



KABAO
CONSULTING

Unlocking Productivity with Microsoft 365

The Challenge

How much time and money does your company spend on mundane **desk work**?

- Data is scattered across systems
- Processes are inconsistent and error-prone
- Employees are “stuck in a loop”

Could your tasks be automated?

The Opportunity

You probably have a big car in your garage that you don't use: **Microsoft Power Automate!**

- *Automate workflows*
- *Connect data*
- *Gain insights faster*
- *Empower employees to innovate*

Power Automate Use Cases

PDF Extraction – Automate data entry from invoices & contracts using OCR engines

Company Name

[Street Address]
[City, ST ZIP]
Phone: [000-000-0000]
Fax: [000-000-0000]
Website: somedomain.com

INVOICE

DATE 2020/9/22
INVOICE # 123456
CUSTOMER ID 123
DUE DATE 2020/10/22

BILL TO

[Name]
[Company Name]
[Street Address]
[City, ST ZIP]
[Phone]

DESCRIPTION	TAXED	AMOUNT
[Service Fee]		230.00
[Labor: 5 hours at \$75/hr]		375.00
[Parts]	X	345.00

OTHER COMMENTS

1. Total payment due in 30 days
2. Please include the invoice number on your check

Subtotal 950.00
Taxable 345.00
Tax rate 6.250%
Tax due 21.56
Other -
TOTAL \$ 971.56

Make all checks payable to
[Your Company Name]

If you have any questions about this invoice, please contact

[Name, Phone #, E-mail]

Thank You For Your Business!

Invoice Number: 12345

Date: 2024-04-26

Customer Name:
ABC Corporation

Qty	Description	Unit
1	Widget A	25.00
2	Widget B	15.00
1	Widget C	50.00
3	Widget D	10.00

Subtotal: 115.00
Tax: 11.50
Total: 126.50

B11	:	X ✓ f_x	126.5
	A	B	C
1			
2	Invoice Number	12345	
3	Date	26/04/2024	
4	Customer Name	ABC Corporation	
5	Items	Widget A; 25	
6		Widget B; 15	
7		Widget C; 50	
8		Widget D; 10	
9	Subtotal	115	
10	Tax	11.5	
11	Total	126.5	
12			

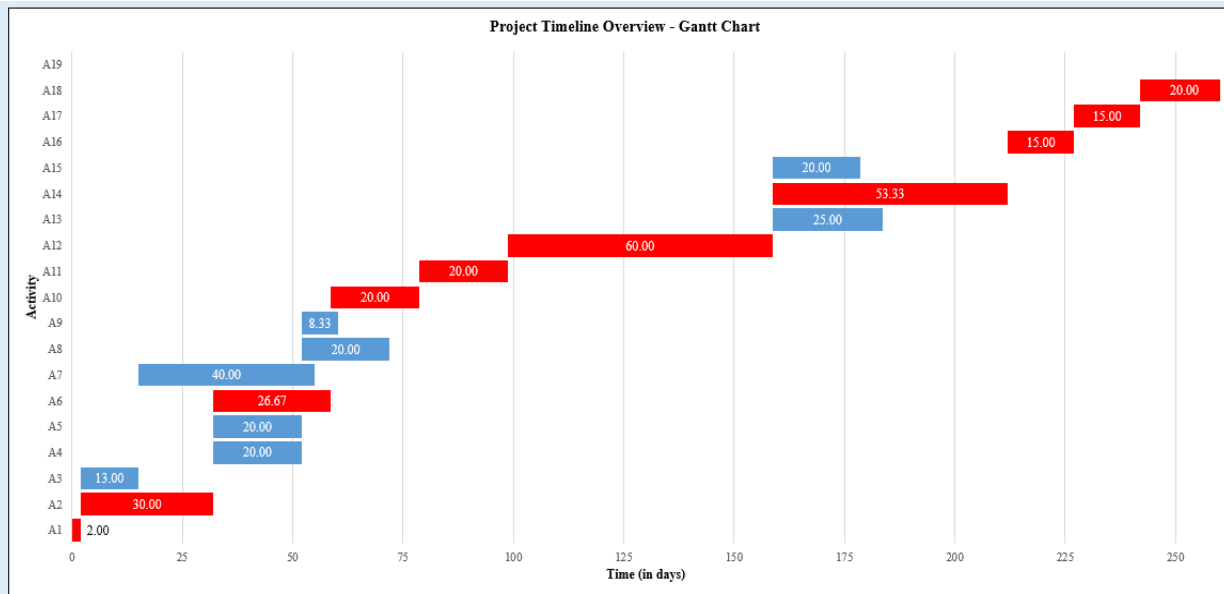
Power Automate Use Cases

Auto-generate and schedule calculations - a live, self-updating reporting engine

	A	B	D	E	F	G	H	J	M	N
1	Security	Ticker	Buy price (invested amount)	Positions	Current postion value	Unrealized PnL	Return	Buy currency	Type	Pctg. Of portfolio
2	Vanguard SnP 500 USD	S&P 500 UCITS ETF USD D 🏠 (XFRA:VUSA)	€ 66.40	0.80	€ 83.73	€ 17.33	26.10%	EUR	Index Fund	2.04%
3	Intel Corp. DE	INTEL CORPORATION 🏠 (XFRA:INL)	€ 35.20	1.00	€ 20.87	-€ 14.34	-40.72%	EUR	Stock	0.51%
4	SAF TEHNIKA	Joint Stock Company "SAF 🏠 Tehnika" (XRIS:SAF1R)	€ 11.10	1.00	€ 5.80	-€ 5.30	-47.75%	EUR	Stock	0.14%
5	RWE	🏠 RWE AG (XFRA:RWE)	€ 38.44	1.00	€ 34.37	-€ 4.07	-10.59%	EUR	Stock	0.84%
6	Archer Aviation	ARCHER AVIATION INC. 🏠 (XNYS:ACHR)	€ 8.54	2.00	€ 15.28	€ 6.75	79.00%	USD	Stock	0.37%
7	Microsoft	MICROSOFT CORPORATION 🏠 (XNAS:MSFT)	€ 160.53	0.50	€ 216.33	€ 55.80	34.76%	USD	Stock	5.28%

Power Automate Use Cases

Auto-generate and schedule calculations - a live, self-updating reporting engine



Z Test Calculations

VAR:	387.63
SD:	19.69
Population Mean:	265.00

Test means (project duration)	Z values (calculated)	pctg. From Z table
270	0.2540	60%
280	0.7619	78%
290	1.2698	89%

Probability	Z value (table)	project duration
0.5	0	265.00
0.98	2.055	305.46
0.99	2.325	310.78

PowerApps – Custom Business Applications

Build no-code/low-code desk/mobile applications

MY EXPENSES

OPEN	PENDING	APPROVED	REJECTED
0	0	2	0

Select expense report to view FILTER DATE

OPEN PENDING **APPROVED** REJECTED ALL

1/1/2022
Travel for company meeting \$117.93
45 Approved

1/1/2022
Travel to office \$34.95
41 Approved

Questions

(A) Check that there are no parts either on the ground, without identification, or from another reference to the one currently in production. ✓

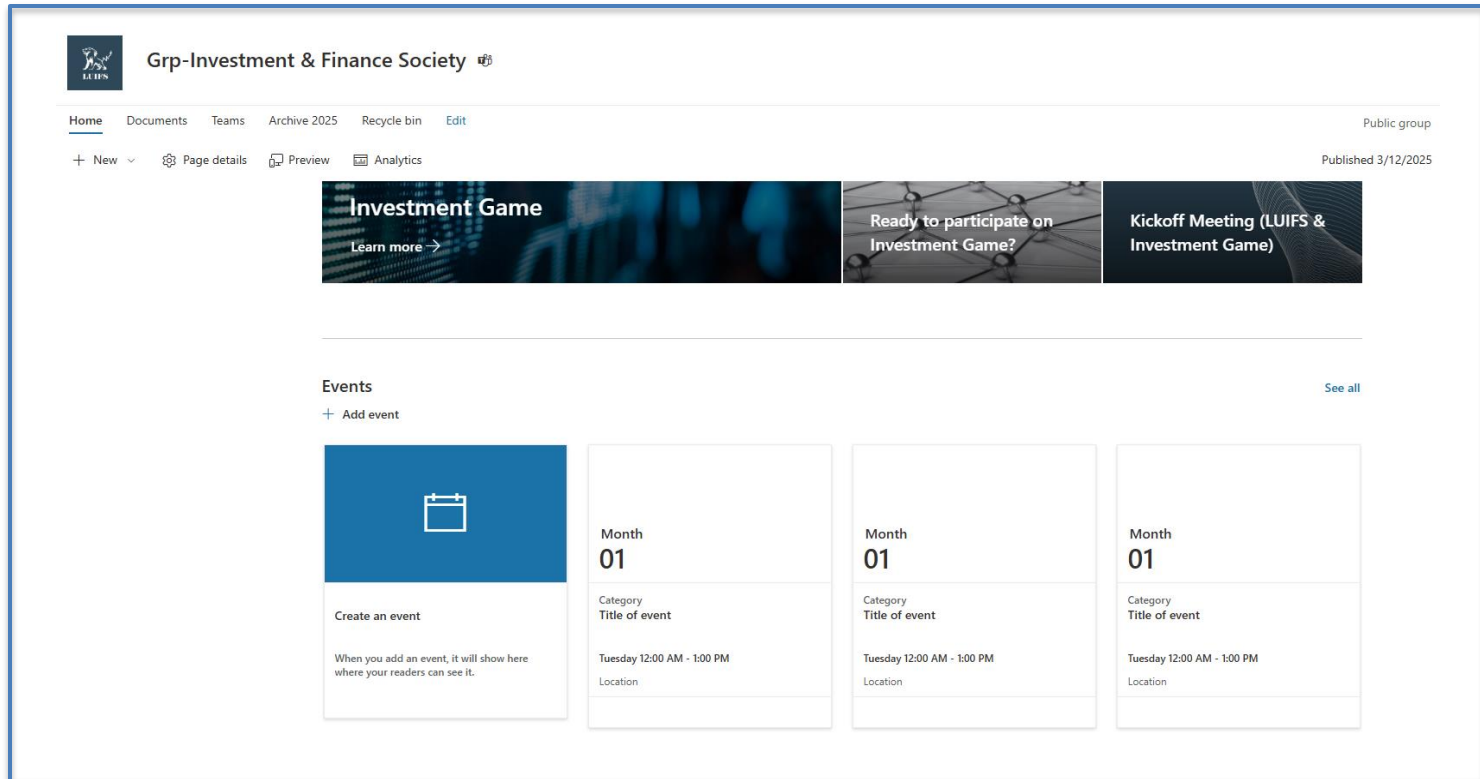
(B) Check that the line is clean and well organized. (Everything in it's place, and a place for everything!) ✓

(Bi) Check for presence of swarf, chips or debris within or around workstation. OK NOT OK

(Bii) Check for the presence of swarf, chips or debris within or around gauging tables and physical gauges. OK NOT OK

SharePoint

A Smarter Intranet for a Smarter Business



The screenshot displays a SharePoint intranet page for the 'Grp-Investment & Finance Society'. The top navigation bar includes links for Home, Documents, Teams, Archive 2025, Recycle bin, and Edit. A 'Public group' label is visible on the right, and the page was published on 3/12/2025. Below the navigation bar, there are three main content areas: 'Investment Game' with a 'Learn more' link, 'Ready to participate on Investment Game?', and 'Kickoff Meeting (LUIFS & Investment Game)'. The 'Events' section features a '+ Add event' button and a 'See all' link. It contains three event cards, each with a calendar icon, the text 'Month 01', and a placeholder for an event titled 'Tuesday 12:00 AM - 1:00 PM' at a 'Location'.

The Benefits



**FASTER PROCESSES – SAVE
HOURS OF WORK**



**EMPOWERED EMPLOYEES
– FOCUS ON VALUE-ADDED
TASKS**



**LOWER OPERATIONAL
COSTS – WORK SMARTER,
NOT HARDER**

Start your digital transformation journey with KABAO

At KABAO we can:

- Assess and structure your current digital environment
- Build custom Microsoft 365 solutions specifically for your business processes
- Train you and your employees to be more effective at everyday Microsoft tasks

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